2027 Eats, Beats and Boutiques

Rules & Regulations



EATS, BEATS AND BOUTIQUE'S LOCATION AND DATE

1. **Location**: In Downtown Petrolia. Petrolia Line stretches from Oil Street to Kerby Street.
2. **Date & Hours**: The 2027 Petrolia Eats, Beats and Boutiques will take place Saturday, June 5, 2027, from 2:00 p.m.- 8:00 p.m.

APPLICATION AND SELECTION PROCESS

1. **Vendor Agreement.**
   All applicants must complete a "Vendor Agreement" form. This Agreement is made between the Town of Petrolia and the Vendor, who agree to enter into a contract for their mutual benefit and to set out the terms and conditions of their Agreement, as detailed in this plan. The purpose of the Vendor Agreement is to maintain high-quality vendors to provide variety of balance and products, to ensure fairness to all Vendors and to ensure that Vendors abide by the rules of the Event.

2. **Review.**
   The completed Vendor Application form is reviewed by the Petrolia Eats, Beats and Boutiques Committee and will be juried on March 25, 2027. Successful vendors will be notified between March 26-31, 2027.

3. **Booth/ Stall Allocation**
   Space Limitations: Vendors are limited to a single booth/ stall space (10x10). Exceptions may be allowed. Multiple booth purchases are possible.

FEES

1. **Booth/Stall Fees:** All booths/stalls are $50.00 plus HST for a 10 x 10 space. Once approved, online payment is due one week after approval using the link provided on acceptance.
2. **Refund Policy:** All booth/stall fees are non-refundable.

VENDOR RESPONSIBILITIES

1. **Compliance:** Vendors must comply with the following: failure to do so may be grounds for termination of the Vendor Agreement and registration.

- Petrolia Eats, Beats and Boutiques events rules, regulations and Bylaws
- Municipal, Provincial and Federal Regulations regarding labeling, measures, health and safety etc. for all products offered for sale at the event.

- Compliance is the responsibility of the individual Vendor and not that of the Petrolia Eats, Beats and Boutiques committee, Town of Petrolia nor its employees, volunteers and/or contractors.

2. **Punctuality.** Late arrivals and early departures disrupt the Event, annoy customers, and can become a safety issue. Vendors who arrive late or leave early will be subject to not returning to this event going forward.

- *Late Arrivals*. Vendors must arrive at the Event in time to unload, move products into the booth/stall, park vehicles, set up their booth/stall and open for business at the designated opening time. Vendors that arrive more than 15 minutes late, will find that the gate is closed, and you will be required to walk your items in from the nearest cross-street.
- *Early Departures*. Vendors must keep their booth/stalls open for the entire Event and not begin to tear down before designated closing time. All Vendors must leave the Event no later than ½ hour after the Event closes.

3. **Displays:** Vendors are responsible for providing all display materials (canopy, display, tables, chairs, etc.) and setting up and tearing down any displays. The event will not provide any materials. Booths should have an attractive and professional appearance, enhanced by good presentation and cleanliness. Vendors will be asked that unsightly or unsafe materials be removed. Vendors are required to have a canopy.

4. **Parking:** Vendors are required to park in the designated area after unloading their products or as directed by the Events committee.

Food Vendors

Food Safety: Every person handling food products must maintain a very high standard of personal hygiene and cleanliness. In fact, all Vendors and staff must practice these standards to prevent the transfer of pathogens between Vendors/staff and therefore to foods.

Inspection: Food vendors are responsible for having an up-to-date County of Lambton Public Health inspection and for displaying the results of such.

Please adhere to the following guidelines:

· All foods offered for sale must be protected from contamination.

· All food and baking can only be made in a certified kitchen.

· Baking and processed foods must be pre-packaged at point of production or contained in a display case to protect from airborne and human contamination.

· All persons handling food, must wear clean clothing, wash hands often, be free from infectious disease, NOT smoke, and avoid touching nose, mouth, hair and skin.

· All Vendors MUST wash hands thoroughly with warm water and soap after visiting the washroom

· Containers and wrappings must be single use only

· Do not allow any unauthorized people access to where food is being prepared.

· Racks, shelves or tables must be provided for food display, and all food must be at least 15 cm (6 in) off the floor/ground.

· All canned products must be packaged in new jars and sealed with vacuum lids.

· Personal effects should not be stored anywhere near food products.

Sampling and Condiments: Do not allow customers to get hands anywhere near samples to be eaten by other customers; prepare individual samples that cannot be handled by more than one person; provide toothpicks or small paper containers or pass out each sample. Provide tongs, forks or spoons for each type of condiment being offered; no customer hands are allowed in the bowls. Please - clean up the serving area often; be especially careful to pick up food scraps that fall onto the ground or floor. Watch children very closely.

5. **Smoking:** Smoking is restricted at the Event- obey posted signage.

6. **Insurance:** The Town of Petrolia - Petrolia Eats, Beats and Boutiques hold insurance for the event that covers its patrons and the event itself. We do not provide coverage for the vendors or their products. The Town of Petrolia shall not in any way be responsible for any injuries, damage, or losses to vendors including physical injuries, thefts, damage of product, or any other loss or damage. The Petrolia Eats, Beats and Boutiques Committee is not responsible for any issues arising from improper health and safety acts performed by the vendor. We highly recommend that vendors obtain their own liability insurance.